



Lake Norman Charter Board Meeting Minutes

February Open Board Meeting Minutes

**February 7, 2019**

General Meeting

Attending: Thom McElroy, Ricky Jones, Steve Jones, Shannon Stein-superintendent, Stephanie Painter, Kyle Burkey, Rick Buckler, Anna Blackwelder, Sherry Latten, Jennifer Johnson

**Meeting called to order at 7:04 PM by Steve Jones**

**Approval of Minutes**

***Motion to approve December minutes by Thom McElroy ; Sherrie Latten seconds; motion carries.***

***Motion to approve January minutes by Thom McElroy; Ricky Jones seconds; motion carries.***

**I. Support Group Update**

- A. PTO: - Tuesday combined HS/ES live stream meeting. Mother-son outing was a success, yearbooks are \$35 at ES. Parent appreciation 2/14, Boots and Bowties father-daughter dance, Hornets night 2/23 at 7:30 for all of LNCS families: link has gone out in Knights News, and Parent to Parent. Staff appreciation Week March 4-8 with supplies, breakfast, etc.
- B. Athletic Boosters: Winter Sports season - swim teams are both regional champions. They will travel tomorrow to the state meet-whole girls' team and some boys. Basketball season is going well and they have a game on Tuesday. Wednesday spring sports begin.

**II. Superintendent's Report**

- A. A parent reached out to assist families of LNCS who were affected by the Government shut down. Good community.
- B. Connections with the Charter - 43% of the available votes to represent independent charters.
- C. Lottery update-next week, on 2/14. This will be online. We are up 65 applications to 6,170.
- D. February 12 we will have an investor visit on campus. The account was turned over to a new person and they want to come out and see the school at 8:30 on this day so she can see the way the school works.
- E. Craig Smith created/took the lead on the Beginning Teacher Support Plan. The school was commended for the quality of our program during a recent DPI audit.
- F. Craig Smith: Brandon Brown was asked to speak at the NC Council for Social Studies. Melissa Smith was asked to speak as the keynote speaker at the NC Council for English teachers and will speak about the Living Poets movement. She will also be serving on the executive board district representative.

**III. Finance Report**

- A. Both state and county revenue is coming in as expected. Local revenue has been fully collected. Knights' Fund has been going very well. Reports are submitted to the investors quarterly.
- B. The board packet has a contract for Acadia, who does the payroll and reporting to the state for the school. Haley was able to save us \$6000 per year with the new contract- 3 year.

***Motion to approve Acadia Contract by Rick Buckler; Ricky Jones seconds; motion carries.***

#### IV. Old Business

##### A. Committee Reports

- i. Campus Master Planning/Construction: Scott-Construction is going GREAT. They are halfway through the roof on the gym, 90% on the main building. They are making a lot of progress. TIMELINE: They will be able to hold to the completion date and move in can be in mid-October as planned. Master Planning committee met yesterday, discussed all plans beyond the elementary school grouping projects into a logical phasing, and discussed financial planning.
- ii. Knight's Fund: Sara Lay- Update Invest in Excellence: over \$78,000 as of this week. RISE Together \$459,000 includes primary gifted and matches. The oversized postcard will be going out next week for the tickets to the BBQ for the school.
- iii. Technology & Innovation: Thom McElroy- The annual report has started being developed so they can publish something that shows how LNCS measures themselves and what we have been doing. Tech Refresh has also been discussed. Lon has helped with a 4-year recycle plan of the devices. A rating scale has been determined for the devices that have been sued for 4 years with a grading system.
- iv. Engagement: Jennifer Johnson reports on the student video contest. There have been 12 videos. The top 3 will be selected next week and they will be put onto Schoology for a vote for the winner. Videos for school lunch were put bringing awareness.
- v. Global Diversity & Inclusion: Sherrie Latten: The next teacher program on implicit bias is being planned. It will be more role-play based. BOA has decided to team with us on this project. There are also three teachers going through an 8-hour program on cultural relevance. Teachers will share out with the staff. The DigCit classes have really taken off with the Twitter Chats. Students are helping to reflect on what works and what does not. March 13 we will have a speaker from BOA.
- vi. School-Life Balance: Ricky Jones- Met two weeks ago. A survey will go out to students 6-12 and alumni students to try and gauge how students spend their time. Social media, school work, jobs, stressors. What did LNCS do to help alumni prepare for their futures. This will go out within the next couple of weeks. Middle school will take the survey in the homeroom. At the high school, students will have time during 3rd period, but it will be left open for them to complete. Leigh Anne Williams will roll this out to the alumni through the LinkedIn and Facebook closed group.
- vii. Whole-Child: Looked at other schools to see what they are doing; looked at employers to see how they help people find balance, and other educators. They have a list of ideas that will be a part of this program. They may connect this group with the School-Life Balance group to meet, combine information and form some focus groups.
- viii. Leadership: Met two weeks ago with all school levels. They are still working to make sure all of the pieces fit together to make sure everything flows together. The current 4th graders are all new to the school this year, so they will need to be caught up to speed and this will eventually pan out. 5th grade did the Super Bowl of Sharing. Students are reflecting on the activities they have done. 6th grade is doing the year-long project. 7th Grade is doing leadership in various areas such as time management. Counseling and leadership are being blended. MS students still need help matching the things they do to a leadership skill. LIA will be next week at the HS. The student survey has been revamped and will be sent out. Discussion about sending out communication to parents about the consequences with the parents and students about not completing the portfolios.
- ix. Nominating: 21 applications for the new board spot. They are looking for someone with financial skills who can take a treasuring role. They have identified 5 people; they will complete face to face interviews. This person would not start until the summer. In

addition, for the 20 applicants they do not select, they will go into the pool for the second position that will be opened (General).

**V. New Business**

- A. Service Animal Policy: Stein is recommending a policy for the school. This policy defines a service animal vs. an emotional support animal. Allergies, care of animals, and students with special needs are covered in the policy.

***Motion to approve service animal policy by Thom McElroy; Rick Buckler seconds; motion carries.***

- B. 2019-2020 School Calendar Draft: One change was added workdays at the beginning of the school year and took one away at the end of the year. Three days off in October was a change. This scheduling will assist with the ES move-in date. There are scheduled E-Learning days. These are also used for inclement weathers. After the first day, which is a freebie, elementary school will have to make the days up. MS and HS will be able to do E-Learning. This is for this calendar only.

***Motion to approve 2019-2020 School year calendar by Rick Buckler; Ricky Jones seconds; motion carries.***

- C. LNC Book Selection Process: The board wanted to know how the HS selects books and makes families aware of those selections. Members of the HS English department were present to answer questions and a document was supplied about how the books have been selected.

***Motion to adjourn at 8:35 pm by Thom McElroy; Rick Buckler seconds; motion carries.***